

**Mountain Castles Soil and Water Conservation District
Board of Directors Monthly Meeting
October 9, 2024 – USDA Bonsack Service Center**

Jeff Henderson called the meeting to order at 7:15 with a quorum present.

Directors Present: Jeff Henderson, Chair, Botetourt (elected)
Preston Wickline, Botetourt (elected)
Andrew Keffer, Craig (elected)
Walter Nelson, Botetourt (appointed)
Anne Jones, VCE – Botetourt (VCE – appointed)

Directors Absent: Jason Williams, Craig (elected)

Staff Present: Tim Miller
Dan Naff

Others Present: Michael Beahm (associate director – Treasurer)
Jeff Munsey (associate director)
Tasha Snavely (associate director)
Tom Williamson (associate director)
Tad Williams, DCR
Derek Hancock, NRCS

Minutes

The September minutes were approved unanimously by a motion from Preston, second by Andrew.

Treasurer's Report

The treasurer's report included the profit and loss sheet, the balance sheet, and a report of actual to budgeted income and expenses through the first quarter. The treasurer's report was approved unanimously after a motion from Walter, second by Preston.

Other Business

- Tim discussed two recommendations made during a training session offered by the Office of the Attorney General: paystubs and W-2s need to have the district name and employer ID number on them, not the locality name and ID; districts are encouraged to adopt by-laws to document procedures for board meetings. Discussion included whether the district's MOU with Craig County needs to be updated. Tim is to discuss paystub modifications with Craig County payroll staff. No other action was taken at this time.

319 Contracts

Contract #45-25-0016; instance #620652 was canceled and replaced with instance #637154 [RB-4 (system replacement); 50% CS; max cost share = \$6,250]

Preston made a motion to approve the 319 contract, second by Andrew, motion carried.

VACS Program

*Note: Jeff Henderson left the room during the discussion and vote.

Walter moved to approve the following conservation plans:

- CP-45-23-0006
- CP-45-20-0009
- CP-45-25-0005
- NRCS Conservation Plan for contract #45-25-0030
- NRCS Conservation Plan for contract #45-25-0031

Second by Preston, motion passed.

Preston moved to approve a \$19,000 cost share increase for contract #45-24-0037, Instance #567234. Increase is needed due to a spreadsheet formula mistake in calculating the initial cost estimate. Second by Andrew, motion passed.

The following cover crop contracts were reviewed by the board:

#45-25-0018; Instance #634421; SL-8H; max cost share = \$2,990.90 (25 CB VACS)
#45-25-0019; Instance #634574; SL-8H; max cost share = \$3,545.70 (25 CB VACS)
#45-25-0020; Instance #634586; SL-8B; max cost share = \$19,437.00 (25 CB VACS)
#45-25-0021; Instance #635525; SL-8B; max cost share = \$17,550.00 (25 CB VACS)
#45-25-0022; Instance #635545; SL-8B; max cost share = \$7,536.00 (25 CB VACS)
#45-25-0022; Instance #635544; SL-8H; max cost share = \$5,532.30 (25 CB VACS)
#45-25-0023; Instance #635550; SL-8B; max cost share = \$5,058.00 (25 CB VACS)
#45-25-0024; Instance #635740; SL-8B; max cost share = \$5,185.00 (25 OCB VACS)
#45-25-0025; Instance #635758; SL-8B; max cost share = \$5,906.40 (25 CB VACS)
#45-25-0025; Instance #635657; SL-8H; max cost share = \$115.20 (25 CB VACS)
#45-25-0026; Instance #635796; SL-8H; max cost share = \$1,908.60 (25 OCB VACS)
#45-25-0027; Instance #635800; SL-8H; max cost share = \$509.40 (25 CB VACS)
#45-25-0028; Instance #635912; SL-8B; max cost share = \$5,904.00 (25 CB VACS)
#45-25-0029; Instance #636290; SL-8H; max cost share = \$7,625.60 (25 CB VACS)

Walter moved to approve all cover crop contracts, second by Preston, motion passed.

*Note: Jeff Henderson returned to the room once the cover crop approval vote was completed.

The following CREP contracts were reviewed by the board:

#45-25-0030; Instance #636316; CP-22; max cost share = \$7.65 (25 CB CREP)
#45-25-0030; Instance #636318; CRFR-3; max cost share = \$198.90 (25 CB CREP)
#45-25-0030; Instance #636319; CRSL-6; max cost share = \$11,870.28 (25 CB CREP)
Preston moved to approve all instances, second by Andrew, motion passed.

#45-25-0031; Instance #636885; CP-22; max cost share = \$31.95 (25 CB CREP)
#45-25-0031; Instance #636886; CRFR-3; max cost share = \$830.70 (25 CB CREP)
#45-25-0031; Instance #636887; CRSL-6; max cost share = \$13,775.38 (25 CB CREP)
Preston moved to approve all instances, second by Andrew, motion carried.

Conservation Technician Report: submitted by Dan Naff – see attached

District Coordinator Report: submitted by Tim Miller – see attached

Mountain Castles Soil and Water Conservation District
Board of Directors Monthly Meeting
October 9, 2024 – USDA Bonsack Service Center

Agency Reports:

- DCR - submitted by Tad Williams – see attached
- VCE - Anne reported on upcoming VCE events, including pesticide collection on 10/15. She also provided updates on relief efforts in southwest Virginia after Helene.
- VDOF - No report
- NRCS - submitted by Derek Hancock – see attached

The meeting adjourned at 8:10 p.m. by a motion from Walter, second by Andrew.

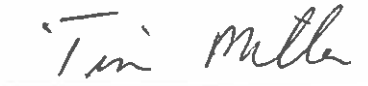
Approved:



Jeff Henderson, Chair

Date: 11-13-24

Respectfully submitted/prepared by:



Tim Miller

